

Finance Manager

New Delhi | Experience: 3-5 Year

- **Job Description :**

- ☐ Experienced CA capable of handling multiple audit assignments of Listed and unlisted large Organizations
- ☐ Having good knowledge of Audit Standards, Taxation, GST
- ☐ Leading a team of 5-10 people including CA and Semi qualified and guiding them to ensure completion of work as per approved audit scope
- ☐ Preparation and presentation of final report before the Board of Directors/ Audit Committee of clients
- ☐ Ensure timely completion of assignments
- ☐ Having capability to interact with clients and senior managements
- ☐ Should be open to travelling
- ☐ Experience in multiple client handling is preferable
- ☐ Attention to detail with a high degree of accuracy
- ☐ Good command of both spoken and written English
- ☐ Able to work independently

- **Educational Qualification/ Eligibility:**

- ☐ B. Com, M. Com, CA (Intermediate, Semi-Qualified)
- ☐ Chartered Accountant
- ☐ Computer Skills-Tally ERP, MS Office 2010 & above
- ☐ Sound knowledge of Accounts, Direct & Indirect tax, Audit, IT & Corporate Law.
- ☐ Good command over MS-Excel
- ☐ knowledge of Income tax, GST, VAT, TDS, Service tax, Accounts
- ☐ Knowledge of all department websites.

- **Salary:**

- ☐ As per the candidate's profile and potential.